

**AGENDA**  
**for the Board of Trustees of the Town of Fairplay, Colorado**  
**Monday, March 20, 2017 at 6:00 p.m. at the Fairplay Town Hall Main Level**  
**901 Main Street, Fairplay, Colorado**

- I. CALL TO ORDER REGULAR MEETING @ 6:00 P.M.**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
  - A. APPROVAL OF MINUTES** – March 7, 2017
  - B. APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$31,549.53
- VI. CITIZEN COMMENTS**
- VII. UNFINISHED BUSINESS**
  - A.** Update on Status of Storage Containers in Town
  - B.** Other Discussion Items
- VIII. NEW BUSINESS**
  - A.** Discussion Regarding Gold Panning Permit Process
  - B.** Discussion Regarding Public Works Department Staffing
  - C.** Other New Business
- IX. STAFF REPORTS**
- X. ADJOURNMENT**

**Upcoming Meetings/Important Dates:**

Board of Trustees Meeting  
Board of Trustees Meeting

April 3, 2017 @ 6 p.m.  
April 17, 2017 @ 6 p.m.

**This Agenda May Be Amended.**

*Posted at Fairplay Town Hall, Fairplay Public Library, Fairplay Post Office, and Town of Fairplay Website on Thursday, March 15, 2017*



**MINUTES OF THE REGULAR MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES  
March 6, 2017**

**CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES**

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Main Level of Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Administrator/ Clerk Tina Darrah, Town Attorney Lee Phillips, Deputy Town Clerk Claudia Werner, Town Treasurer Kim Wittbrodt, Public Works Director Vaughn Mead and Police Chief Joel Vice.

**AGENDA ADOPTION**

**Motion #1** by Trustee Stapp, seconded by Trustee Just, that the agenda be adopted as presented. Motion carried unanimously.

**CONSENT AGENDA** *(The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*

A. **APPROVAL OF MINUTES** – January 23, 2017

B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$96,668.87.

**Motion #2** by Trustee Douglas, seconded by Trustee Stapp, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge- yes, Stapp – yes, Lane – yes, Douglas – yes and Just - yes. Motion carried unanimously.

**CITIZEN COMMENTS**

No citizen comments offered.

Police Chief Vice apologized for any inconvenience the Police Department renovations caused and thanked the Board and Staff for their patience during the project.

**UNFINISHED BUSINESS**

A. **Other discussion items**

No other discussion items offered.

**NEW BUSINESS**

A. **Should the Board Approve Adoption of Resolution No. 3, series 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A REVOCABLE LICENSE AGREEMENT WITH SAM MICK FOR USE OF 401 MAIN STREET FOR A TOWN OPERATED PUBLIC PARKING LOT."?**

Town Administrator/ Clerk Darrah stated that the typo in Section 5 of the Revocable License Agreement has been corrected.

Trustee Dodge inquired about using the parking lot for event staging. Town Attorney Phillips stated that that use was not included in the agreement but changes could be made to the agreement if Mick and the Town agreed upon them.

**Motion #3** by Trustee Dodge, seconded by Trustee Just, that the Board Approve Adoption of Resolution No. 3, series 2017, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A REVOCABLE LICENSE AGREEMENT WITH SAM MICK FOR USE OF 401 MAIN STREET FOR A TOWN OPERATED PUBLIC PARKING LOT." Motion carried unanimously.

B. **Other New Business**

No other new business offered.

**MAYOR AND TRUSTEE REPORTS**

Trustee Dodge asked for an update on code enforcement in regards to storage containers. Staff reported that several of the property owners, that received notification that containers were not allowed on their property per the Fairplay Unified

Development Code, have picked up Special Use Permit applications and Town Planner Ron Newman is working with them. Town Administrator/ Clerk Darrah stated that the Board will receive an update from Staff on storage containers at the March 20, 2017 meeting.

**EXECUTIVE SESSION: Pursuant to C.R.S. 24-6-402 (4) (b) and (e)**

**Motion #5** by Trustee Douglas, seconded by Trustee Just, that the Board go into executive session at 6:08 p.m. for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategies for negotiations and instructing negotiators and for the purpose of receiving legal advice pursuant to C.R.S. Section 24-6-402 (4) (b) and (e). Motion carried unanimously.

Mayor Lane announced that the meeting was back to open session at 6:44 p.m. The participants in the executive session were: Mayor Lane, Trustees Dodge, Stapp, Douglas and Just, Town Administrator/Clerk Darrah, Town Attorney Phillips and Public Works Director Mead. Mayor Lane announced that no action was taken in the executive session.

**ADJOURNMENT**

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:45 p.m.

\_\_\_\_\_  
Gabby Lane, Mayor

ATTEST:

\_\_\_\_\_  
Claudia Werner, Deputy Town Clerk



## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Kim Wittbrodt, Treasurer  
**RE:** Current Bills & Financial Statement  
**DATE:** 3/16/2017

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### Agenda Item: Bills

Attached is the list of invoices paid through March 16, 2017.

Total Expenditures: \$31,549.53

Upon motion to approve the consent agenda, the expenditures will be approved.

Please contact me with any questions.

### Financial Statement:

Attached please find the financial statements for all Town funds as of February 28, 2017.

## Report Criteria:

Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/07/2017	12452	Business Solutions Group,	Order of Checks	1	03/02/2017	61.00	105030
03/07/2017	12452		Order of Checks	2	03/02/2017	61.00	507303
03/07/2017	12452		Order of Checks	3	03/02/2017	61.00	617303
03/07/2017	12452		Order of Checks	4	03/02/2017	1.83-	105030
03/13/2017	12464		shipping	1	03/02/2017	19.98	105130
Total 292:						201.15	
03/06/2017	12441	Caselle, Inc	Software Support	1	02/01/2017	219.75	617360
03/06/2017	12441		Software Support	2	02/01/2017	219.75	507360
03/06/2017	12441		Software Support	3	02/01/2017	439.50	105060
Total 334:						879.00	
03/06/2017	12442	Cash - Petty	postage	1	03/06/2017	7.87	105035
03/06/2017	12442	Reimburse	postage	2	03/06/2017	1.61	105130
03/06/2017	12442		postage	3	03/06/2017	.14	105172
03/06/2017	12442		postage	4	03/06/2017	3.18	105445
03/06/2017	12442		postage	5	03/06/2017	6.47	507310
03/06/2017	12442		postage	6	03/06/2017	21.45	617310
03/06/2017	12442		misc	7	03/06/2017	74.24	105070
03/06/2017	12442		food for meeting	8	03/06/2017	15.59	105170
03/06/2017	12442		tree permit	9	03/06/2017	10.00	105174
03/06/2017	12442		trailer registration	10	03/06/2017	9.09	105450
Total 340:						149.64	
03/07/2017	12454	Dana Kepner Company, In	water meter parts	1	02/28/2017	210.90	507340
Total 682:						210.90	
03/13/2017	12469	Fairplay Flume	legal /ads	1	02/28/2017	22.19	106125
Total 868:						22.19	
03/06/2017	12445	KC Car Wash	Car Wash tokens	1	02/16/2017	200.00	105420
Total 1234:						200.00	
03/07/2017	12459	Mountain View Waste	2 yd 2 monthly	1	02/28/2017	75.00	617167
Total 1414:						75.00	
03/13/2017	12472	Petrock & Fendel, PC	legal fees	1	03/01/2017	396.00	507210
Total 1648:						396.00	
03/13/2017	12473	Postal Pros, Inc.	water billing	1	03/03/2017	150.00	507310
03/13/2017	12473		water billing	2	03/03/2017	150.00	617310
Total 1699:						300.00	
03/13/2017	12474	South Park Chamber of Co	annual dues	1	02/25/2017	80.00	105130

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 1936:						80.00	
03/07/2017	12463	USABlueBook	training materials	1	03/02/2017	164.19	617050
03/13/2017	12476		testing supplies	1	03/07/2017	253.64	617140
Total 2176:						417.83	
03/06/2017	12449	Utility Notification Center	RTL Transmissions	1	02/28/2017	4.35	507230
03/06/2017	12449		RTL Transmissions	1	02/28/2017	5.80	617340
Total 2184:						10.15	
03/06/2017	12450	Verizon Wireless	Police Air Cards	1	03/01/2017	120.03	105455
Total 2212:						120.03	
03/06/2017	12451	Xcel Energy	945 quarry road	1	02/13/2017	16.23	507185
03/06/2017	12451		901 main	1	02/17/2017	160.25	105023
03/06/2017	12451		747 bogue	1	02/17/2017	10.54	105841
03/06/2017	12451		1800 city road 659	1	02/17/2017	665.25	507390
03/06/2017	12451		chlorinator	1	02/17/2017	90.37	507390
03/06/2017	12451		117 silverheels road	1	02/17/2017	10.54	105841
03/06/2017	12451		fairplay sign #1	1	02/17/2017	10.95	105640
03/06/2017	12451		525 hathaway	1	02/17/2017	168.05	105190
03/06/2017	12451		sanitation	1	02/22/2017	3,357.47	617104
03/06/2017	12451		1190 castello	1	02/23/2017	169.12	105650
03/06/2017	12451		1190 castello	2	02/23/2017	169.11	507390
03/06/2017	12451		200 2nd street	3	02/23/2017	21.73	507390
03/06/2017	12451		157 6th street	4	02/23/2017	140.87	105640
03/06/2017	12451		156 5th street	5	02/23/2017	10.54	105640
03/06/2017	12451		589 beach road	6	02/23/2017	10.54	105841
03/13/2017	12477		street lights	1	03/01/2017	766.85	105640
Total 2296:						5,778.51	
03/07/2017	12462	True Value	Supplies	1	02/24/2017	69.43	105625
03/07/2017	12462		Supplies	2	02/24/2017	18.78	105170
03/07/2017	12462		Supplies	3	02/24/2017	136.90	105027
03/07/2017	12462		Supplies	4	02/24/2017	18.47	105630
03/07/2017	12462		Supplies	5	02/24/2017	229.65	105134
03/07/2017	12462		Supplies	6	02/24/2017	15.99	507160
Total 2405:						491.22	
03/06/2017	12446	KONICA MINOLTA BUSIN	C364E Copier	1	02/17/2017	481.68	105032
Total 2448:						481.68	
03/13/2017	12465	CARD SERVICES	postage	1	03/01/2017	98.00	105035
03/13/2017	12465		postage	2	03/01/2017	1.40	105445
03/13/2017	12465		web hosting	3	03/01/2017	44.97	105130
03/13/2017	12465		5 yr anniversary gift	4	03/01/2017	100.00	105070
03/13/2017	12465		food for meeting	5	03/01/2017	25.45	105070
03/13/2017	12465		supplies	6	03/01/2017	53.94	105445
03/13/2017	12465		supplies	7	03/01/2017	5.00	105420
03/13/2017	12465		supplies	8	03/01/2017	364.03	106150

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/13/2017	12465		conference	9	03/01/2017	91.00	105424
03/13/2017	12465		food for meeting	10	03/01/2017	132.20	105070
03/13/2017	12465		lumber for flower pots	11	03/01/2017	1,529.11	105134
03/13/2017	12465		flower pots	12	03/01/2017	67.38	105134
03/13/2017	12465		postage	13	03/01/2017	7.50	617310
03/13/2017	12465		supplies	14	03/01/2017	44.99	105120
03/13/2017	12465		supplies	15	03/01/2017	86.13	105030
03/13/2017	12465		supplies	16	03/01/2017	182.33	507303
03/13/2017	12465		supplies	17	03/01/2017	239.33	617303
03/13/2017	12465		supplies	18	03/01/2017	18.79	105630
03/13/2017	12465		supplies	19	03/01/2017	90.55	105030
03/13/2017	12465		supplies	20	03/01/2017	8.79	105170
03/13/2017	12465		supplies	21	03/01/2017	20.00	105150
03/13/2017	12465		supplies	22	03/01/2017	19.98	105172
Total 2503:						3,230.87	
03/07/2017	12458	Mountain Grown Gardens,	flowers - deposit	1	03/07/2017	943.00	105134
Total 2517:						943.00	
03/07/2017	12456	High Country Engineering	Engineering for FEMA	1	03/01/2017	5,537.50	507195
03/07/2017	12456		Engineering for FEMA	1	03/01/2017	2,175.00	507195
03/07/2017	12456		Engineering for FEMA	1	03/01/2017	1,985.00	507195
Total 2603:						9,697.50	
03/07/2017	12453	CenturyLink	7198362445	1	02/17/2017	25.03	617320
03/07/2017	12453		acct 719-836-4608 502B	1	02/17/2017	55.23	507320
03/07/2017	12453		7198362622	1	02/19/2017	437.88	105065
03/07/2017	12453		alarm line-525 Hathaway	1	02/19/2017	35.55	105190
03/07/2017	12453		acct 82239760	1	02/23/2017	26.14	105065
Total 2614:						579.83	
03/13/2017	12467	Elkhorn Ranch Owners As	hoa dues	1	02/07/2017	40.00	106130
Total 2653:						40.00	
03/13/2017	12466	Colorado Natural Gas, Inc.	525 hathaway	1	03/02/2017	277.71	105190
03/13/2017	12466		natural gas-shop	1	03/02/2017	295.53	105650
03/13/2017	12466		natural gas-shop	2	03/02/2017	295.53	507390
03/13/2017	12466		natural gas	1	03/02/2017	191.59	105023
03/13/2017	12466		san office	1	03/02/2017	185.54	617104
03/13/2017	12466		sewer treatment plant	1	03/02/2017	1,699.04	617104
Total 2728:						2,944.94	
03/13/2017	12470	ghVALLEY.NET	internet service	1	02/28/2017	16.74	105645
03/13/2017	12470		internet service	2	02/28/2017	16.74	105645
03/13/2017	12470		internet service	3	02/28/2017	16.76	105065
03/07/2017	12455		internet service	1	03/01/2017	.00	105455
03/07/2017	12455		internet service	2	03/01/2017	.00	105645
			internet service	3	03/01/2017		105455
			internet service	4	03/01/2017		105645



Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2753:						50.24	
03/08/2017	12447	Mobile Record Shredders	record shredding	1	02/15/2017	9.00	105030
Total 2793:						9.00	
03/08/2017	12443	Chaffee County Waste	6 yd weekly	1	03/01/2017	100.00	105650
03/06/2017	12443		6 yd weekly	2	03/01/2017	100.00	105023
Total 2801:						200.00	
03/13/2017	12475	Teller County Waste	roll off for pd remodel	1	03/06/2017	600.00	106150
Total 2811:						600.00	
03/07/2017	12461	The Phillips Law Offices, L	Legal	1	02/28/2017	960.00	105057
Total 2886:						960.00	
03/07/2017	12460	Rise Broadband	internet	1	03/01/2017	93.86	617320
Total 2900:						93.86	
03/06/2017	12444	HASP	hasp water dues	1	03/06/2017	1,500.00	507260
Total 2903:						1,500.00	
03/13/2017	12468	Fairplay Auto Supply	parts	1	02/28/2017	40.37	105420
Total 2948:						40.37	
03/07/2017	12457	Maintenance Engineering L	bulbs	1	02/21/2017	472.62	105630
Total 2987:						472.62	
03/06/2017	12448	Schlunsen, Arthur	perdiem	1	03/01/2017	24.00	105424
Total 2988:						24.00	
03/13/2017	12471	Kevin Dawson	refund burro days booth	1	03/10/2017	350.00	104756
Total 3091:						350.00	
Grand Totals:						31,549.53	

## Report Criteria:

Detail report type printed

TOWN OF FAIRPLAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-40-05 AD VALOREM TAX	561.66	561.66	180,708.00	180,146.34	.3
10-40-10 SPEC. OWNERSHIP TAX	276.82	276.82	20,000.00	19,723.18	1.4
10-40-30 INTEREST ON PROPERTY TAX	.00	.00	1,000.00	1,000.00	.0
10-40-40 DELINQUENT TAXES	.00	.00	1,000.00	1,000.00	.0
10-40-55 60% SHAREBACK OF R&B LEVY	.00	.00	5,600.00	5,600.00	.0
10-40-60 MOTOR VEHICLE REGISTRATION	279.50	279.50	3,600.00	3,320.50	7.8
10-40-70 SALES TAX	46,000.14	82,861.34	597,541.00	514,679.66	13.9
10-40-75 SALES TAX - STREETS	15,333.38	27,620.45	199,181.00	171,560.55	13.9
10-40-80 HIGHWAY USER'S TAX	2,749.15	2,749.14	32,963.00	30,213.86	8.3
10-40-85 SEVERANCE TAX	.00	.00	2,500.00	2,500.00	.0
10-40-88 MINERAL LEASE REVENUE	.00	.00	1,000.00	1,000.00	.0
10-40-90 CIGARETTE TAX	215.61	470.79	2,200.00	1,729.21	21.4
10-40-96 LODGING TAX	844.00	826.00	37,000.00	36,174.00	2.2
<b>TOTAL TAXES</b>	<b>86,280.26</b>	<b>115,945.70</b>	<b>1,084,293.00</b>	<b>968,647.30</b>	<b>10.7</b>
<u>LICENSES</u>					
10-41-10 LIQUOR LICENSES	825.00	1,200.00	1,500.00	300.00	80.0
10-41-30 DOG LICENSES	10.00	15.00	125.00	110.00	12.0
10-41-32 LIVESTOCK PERMIT	.00	45.00	80.00	15.00	75.0
10-41-34 COMMERCIAL FLY FISHING PERMIT	75.00	150.00	300.00	150.00	50.0
10-41-40 BUILDING PERMITS	150.00	150.00	3,000.00	2,850.00	5.0
10-41-41 SURCHARGE: STREETS	10.00	12.00	225.00	213.00	5.3
10-41-42 SURCHARGE: PARKS & REC	10.00	12.00	225.00	213.00	5.3
10-41-50 FRANCHISE TAX	( 2,006.55)	.00	50,000.00	50,000.00	.0
10-41-60 GOLD PANNING PERMITS/DONATION	.00	.00	2,800.00	2,800.00	.0
10-41-70 BUSINESS LICENSES	1,750.00	4,825.00	5,600.00	775.00	86.2
10-41-80 SIGN PERMITS	25.00	25.00	400.00	375.00	6.3
10-41-90 EXCAVATION PERMIT	.00	.00	200.00	200.00	.0
10-41-92 MECHANICAL PERMIT	50.00	50.00	.00	( 50.00)	.0
10-41-94 STREET CUT PERMIT	.00	.00	500.00	500.00	.0
10-41-96 FENCE PERMIT	.00	40.00	240.00	200.00	16.7
10-41-97 SPECIAL EVENTS PERMIT	.00	.00	2,500.00	2,500.00	.0
10-41-98 RESIDE/REROOF PERMIT	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL LICENSES</b>	<b>898.45</b>	<b>6,524.00</b>	<b>68,475.00</b>	<b>61,951.00</b>	<b>9.5</b>
<u>FEE INCOME</u>					
10-42-75 PLANNING & DEVELOPMENT FEES	.00	.00	2,000.00	2,000.00	.0
10-42-90 COPIES & FAXES	111.00	111.00	200.00	89.00	55.5
<b>TOTAL FEE INCOME</b>	<b>111.00</b>	<b>111.00</b>	<b>2,200.00</b>	<b>2,089.00</b>	<b>5.1</b>

TOWN OF FAIRPLAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>LAW ENFORCEMENT</u>					
10-45-05 TRAFFIC FINES	2,080.00	5,615.00	24,000.00	18,385.00	23.4
10-45-10 SURCHARGE: POLICE TRAINING	240.00	660.00	2,650.00	1,990.00	24.9
10-45-15 COURT COSTS	83.00	176.00	1,600.00	1,424.00	11.0
10-45-20 DEFAULT FEES	.00	30.00	150.00	120.00	20.0
10-45-30 OTHER FINES	.00	30.00	1,000.00	970.00	3.0
10-45-80 VIN INSPECTIONS	.00	15.00	200.00	185.00	7.5
10-45-85 CDOT LEAF GRANT REIMBURSEMEN	700.00	700.00	3,125.00	2,425.00	22.4
10-45-90 MISCELLANEOUS	1,494.29	1,514.29	1,000.00	( 514.29)	151.4
<b>TOTAL LAW ENFORCEMENT</b>	<b>4,597.29</b>	<b>8,740.29</b>	<b>33,725.00</b>	<b>24,984.71</b>	<b>25.9</b>
<u>INTEREST INCOME</u>					
10-46-05 INTEREST ON COLOTRUST	.00	.00	157.00	157.00	.0
10-46-30 INTEREST ON CHECKING	136.54	280.70	1,331.00	1,050.30	21.1
<b>TOTAL INTEREST INCOME</b>	<b>136.54</b>	<b>280.70</b>	<b>1,488.00</b>	<b>1,207.30</b>	<b>18.9</b>
<u>MISCELLANEOUS INCOME</u>					
10-47-00 MISCELLANEOUS INCOME	234.31	234.31	5,000.00	4,765.69	4.7
10-47-10 CEMETERY	.00	.00	300.00	300.00	.0
10-47-39 FOURTH OF JULY DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-47-49 STREET LIGHTING	912.08	1,860.33	10,800.00	8,939.67	17.2
10-47-50 SUMMER CONCERT SERIES	.00	.00	12,000.00	12,000.00	.0
10-47-52 REAL COLORADO CHRISTMAS	.00	.00	500.00	500.00	.0
10-47-54 VICTORIAN BALL	.00	.00	5,000.00	5,000.00	.0
10-47-55 BEAD & FIBER SHOW	.00	.00	3,000.00	3,000.00	.0
10-47-56 BURRO DAYS	1,365.00	11,680.00	45,000.00	33,320.00	26.0
10-47-57 PEACH FUNDRAISER	.00	.00	2,625.00	2,625.00	.0
10-47-60 525 HATHAWAY - RENT & UTILITY	100.00	200.00	3,500.00	3,300.00	5.7
10-47-70 PLEIN AIR EVENT	35.00	3,215.00	25,000.00	21,785.00	12.9
10-47-82 CAMPING PERMITS/FACILITY USE	.00	.00	100.00	100.00	.0
10-47-87 GRANT REVENUE	.00	.00	25,000.00	25,000.00	.0
10-47-90 MISCELLANEOUS REVENUE-EVENTS	( 34.20)	.00	3,000.00	3,000.00	.0
10-47-91 TOWN HALL - 901 MAIN	.00	.00	12,397.00	12,397.00	.0
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>2,612.19</b>	<b>17,189.64</b>	<b>158,222.00</b>	<b>141,032.36</b>	<b>10.9</b>
<b>TOTAL FUND REVENUE</b>	<b>74,615.73</b>	<b>148,491.33</b>	<b>1,348,403.00</b>	<b>1,199,911.67</b>	<b>11.0</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>ADMINISTRATION</b>					
10-50-02 401(A) EMPLOYER MATCH	288.42	639.34	3,999.00	3,359.66	16.0
10-50-05 SALARIES -ADMIN./CLERK/TREASUR	9,612.78	19,225.57	124,986.00	105,740.43	15.4
10-50-11 SS/MEDICARE EXPENSE	769.40	1,528.48	9,725.00	8,196.52	15.7
10-50-12 UNEMPLOYMENT EXPENSE	30.37	60.34	381.00	320.66	15.8
10-50-13 EMPLOYEE HEALTH INSURANCE	2,475.97	4,865.53	28,682.00	23,816.47	17.0
10-50-14 WORKER'S COMPENSATION	.00	400.00	400.00	.00	100.0
10-50-15 EDUCATION	179.00	644.57	3,000.00	2,355.43	21.5
10-50-16 ADMIN VEHICLE	276.92	553.84	3,800.00	3,046.16	15.4
10-50-20 TOWN HALL EXPENSE	.00	.00	30,994.00	30,994.00	.0
10-50-23 TOWN HALL EXPENSE - UTILITIES	618.38	978.34	7,000.00	6,021.66	14.0
10-50-25 TOWN HALL EXPENSE - BLDG. REP	155.00	155.00	500.00	345.00	31.0
10-50-27 TOWN HALL EXPENSE - SUPPLIES	131.93	131.93	1,200.00	1,068.07	11.0
10-50-28 TOWN HALL EXPENSE-901 MAIN	.00	.00	7,000.00	7,000.00	.0
10-50-30 OFFICE SUPPLIES	436.58	445.58	2,500.00	2,054.42	17.8
10-50-32 EQUIPMENT RENTAL	377.35	792.03	5,300.00	4,507.97	14.9
10-50-35 POSTAGE EXPENSE	1.40	1.40	500.00	498.60	.3
10-50-40 BANK/CREDIT CARD FEES	109.02	171.87	1,300.00	1,128.13	13.2
10-50-55 BOARD OF TRUSTEE SALARY	225.00	315.00	2,160.00	1,845.00	14.6
10-50-57 TOWN ATTY LEGAL SERVICES	2,830.00	2,830.00	20,000.00	17,170.00	14.2
10-50-60 COMPUTER/SOFTWARE/SUPPORT	439.50	879.00	7,000.00	6,121.00	12.6
10-50-66 TELEPHONE/INTERNET	670.25	1,347.31	8,200.00	6,852.69	16.4
10-50-70 MISCELLANEOUS EXPENSE	77.03	135.18	1,000.00	864.82	13.5
10-50-75 CODIFICATION	.00	.00	2,000.00	2,000.00	.0
10-50-76 ESTIP AGREEMENT	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL ADMINISTRATION</b>	<b>19,704.30</b>	<b>36,100.31</b>	<b>321,407.00</b>	<b>285,306.69</b>	<b>11.2</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-51-05 PROFESSIONAL FEES	364.50	364.50	2,000.00	1,635.50	18.2
10-51-10 EDUCATION/BENEVOLENCE (BOT)	.00	.00	5,000.00	5,000.00	.0
10-51-20 VISITOR CENTER	81.36	88.16	2,000.00	1,911.84	4.4
10-51-30 ADVERTISING AND MARKETING	250.87	333.37	12,000.00	11,666.63	2.8
10-51-34 TOWN BEAUTIFICATION	.00	.00	10,500.00	10,500.00	.0
10-51-35 TOWN CLEAN UP	.00	.00	6,000.00	6,000.00	.0
10-51-40 DUES AND MEMBERSHIPS	.00	.00	500.00	500.00	.0
10-51-50 TGIFAIRPLAY EXPENSE	1,450.00	2,564.00	17,000.00	14,436.00	15.1
10-51-62 BURRO DAYS	6.99	120.99	33,000.00	32,879.01	.4
10-51-64 BEAD AND FIBER SHOW	.00	.00	3,000.00	3,000.00	.0
10-51-70 MISCELLANEOUS EVENTS	.00	.00	10,000.00	10,000.00	.0
10-51-71 FIREWORKS/4TH OF JULY	.00	113.00	10,900.00	10,787.00	1.0
10-51-72 PLEIN AIR EVENT	.00	.00	22,500.00	22,500.00	.0
10-51-74 REAL COLORADO CHRISTMAS	.00	.00	3,000.00	3,000.00	.0
10-51-75 DONATIONS	.00	.00	1,500.00	1,500.00	.0
10-51-82 PEACH FUNDRAISER	.00	.00	2,500.00	2,500.00	.0
10-51-83 VICTORIAN BALL	.00	.00	5,000.00	5,000.00	.0
10-51-85 PROPERTY IMPROVEMENT INCENTIV	.00	.00	15,000.00	15,000.00	.0
10-51-90 525 HATHAWAY	1,810.80	2,887.51	8,000.00	5,112.49	36.1
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>3,944.52</b>	<b>6,471.53</b>	<b>169,400.00</b>	<b>162,928.47</b>	<b>3.8</b>
<u>JUDICIAL SYSTEM</u>					
10-53-02 401(A) EMPLOYER MATCH	28.22	68.94	417.00	348.06	16.5
10-53-05 MUNICIPAL JUDGE SALARY	584.68	1,169.36	7,600.00	6,430.64	15.4
10-53-10 COURT CLERK	940.42	1,880.84	12,226.00	10,345.16	15.4
10-53-11 SS/MEDICARE EXPENSE	115.94	231.88	1,517.00	1,285.12	15.3
10-53-12 UNEMPLOYMENT EXPENSE	4.58	9.16	59.00	49.84	15.5
10-53-13 EMPLOYEE HEALTH INSURANCE	427.38	845.95	5,012.00	4,166.05	16.9
10-53-14 WORKER'S COMPENSATION	.00	40.00	40.00	.00	100.0
10-53-20 COURT ATTORNEY	.00	.00	500.00	500.00	.0
10-53-40 OPERATING EXPENSE	.00	300.00	450.00	150.00	66.7
10-53-50 DUES AND MEMBERSHIPS	.00	.00	150.00	150.00	.0
<b>TOTAL JUDICIAL SYSTEM</b>	<b>2,101.22</b>	<b>4,546.13</b>	<b>27,971.00</b>	<b>23,424.87</b>	<b>16.3</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PUBLIC SAFETY</b>					
10-54-01 POLICE SALARIES	11,815.51	23,958.59	149,330.00	125,370.41	16.0
10-54-03 EXTRA DUTY PAY-GRANT	1,627.50	2,278.50	3,125.00	846.50	72.9
10-54-04 PART TIME OFFICERS	875.00	1,975.00	20,000.00	18,025.00	9.9
10-54-05 PENSION CONTRIBUTION	1,270.31	2,563.67	15,829.00	13,265.33	16.2
10-54-10 UNIFORMS AND ACCESSORIES	.00	1,900.00	3,000.00	1,100.00	63.3
10-54-11 SS/MEDICARE EXPENSE	362.15	671.59	3,934.00	3,262.41	17.1
10-54-12 UNEMPLOYMENT EXPENSE	42.94	84.82	517.00	432.38	16.4
10-54-13 EMPLOYEE HEALTH INSURANCE	5,041.29	9,937.71	58,782.00	48,844.29	16.9
10-54-14 WORKER'S COMPENSATION	.00	6,651.00	6,651.00	.00	100.0
10-54-15 GASOLINE	536.75	536.75	6,000.00	5,463.25	9.0
10-54-20 VEHICLE MAINTENANCE	.00	348.54	6,000.00	5,651.46	5.8
10-54-24 PROFESSIONAL TRAINING EXPENSE	175.00	175.00	3,000.00	2,825.00	5.8
10-54-26 IN-SERVICE TRAINING EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-54-28 VEHICLE RENTAL PAYMENT	1,238.42	2,476.84	14,861.00	12,384.16	16.7
10-54-30 RADAR & RADIO MAINTENANCE	.00	.00	500.00	500.00	.0
10-54-45 OPERATING SUPPLIES	3,861.03	3,861.03	7,000.00	3,138.97	55.2
10-54-50 EQUIPMENT EXPENSE	.00	.00	3,000.00	3,000.00	.0
10-54-55 TELEPHONE - POLICE LINE	286.79	573.56	3,300.00	2,726.44	17.4
10-54-60 MEMBERSHIPS - DUES	.00	.00	150.00	150.00	.0
10-54-65 COMPUTER/SOFTWARE/SUPPORT	181.61	1,081.61	4,500.00	3,418.39	24.0
10-54-75 INVESTIGATIVE SERVICES	330.00	330.00	1,000.00	670.00	33.0
10-54-97 PUBLIC RELATIONS	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL PUBLIC SAFETY</b>	<b>27,644.30</b>	<b>59,405.01</b>	<b>313,478.00</b>	<b>254,073.99</b>	<b>19.0</b>
<b>PUBLIC WORKS</b>					
10-56-01 SALARIES	6,611.24	13,197.08	88,811.00	75,613.92	14.9
10-56-02 401(A) EMPLOYER MATCH	198.36	458.46	2,814.00	2,355.54	16.3
10-56-11 SS/MEDICARE EXPENSE	498.86	995.77	6,794.00	5,798.23	14.7
10-56-12 UNEMPLOYMENT EXPENSE	19.84	39.61	266.00	226.39	14.9
10-56-13 EMPLOYEE HEALTH INSURANCE	2,172.58	4,293.26	25,533.00	21,239.74	16.8
10-56-14 WORKER'S COMPENSATION	.00	4,015.00	4,015.00	.00	100.0
10-56-15 GASOLINE & OIL - STREETS	539.65	539.65	5,000.00	4,460.35	10.8
10-56-25 REPAIRS & MAINT - EQUIPMENT	2,621.35	1,807.48	6,000.00	4,192.52	30.1
10-56-30 TOOLS, MAT'LS, & SUPPLIES	251.67	251.67	3,000.00	2,748.33	8.4
10-56-35 EDUCATION & TRAINING	.00	.00	500.00	500.00	.0
10-56-40 ELECTRIC STREET LIGHTS & SIGNS	984.24	1,870.81	11,500.00	9,629.19	16.3
10-56-45 TELEPHONE	141.74	283.48	1,500.00	1,216.52	18.9
10-56-50 MAINTENANCE BUILDING - UTILITY	721.07	1,218.63	6,500.00	5,281.37	18.8
10-56-60 VEHICLE RENTAL PAYMENT	1,391.92	2,783.84	16,703.00	13,919.16	16.7
10-56-70 STREET REPAIRS	4,038.99	5,082.75	140,000.00	134,917.25	3.6
10-56-82 TOWN SHOP BUILDING REPAIRS	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL PUBLIC WORKS</b>	<b>14,948.81</b>	<b>36,837.49</b>	<b>319,936.00</b>	<b>283,088.51</b>	<b>11.5</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b><u>PARKS &amp; RECREATION</u></b>					
10-58-30 TOOLS, MATERIALS, & SUPPLIES	.00	.00	3,000.00	3,000.00	.0
10-58-41 PARKS UTILITIES	69.90	69.90	550.00	480.10	12.7
10-58-42 VAULT RESTROOMS MAINTENANCE	.00	.00	500.00	500.00	.0
10-58-50 CEMETERY EXPENSE	.00	.00	500.00	500.00	.0
10-58-80 FAIRPLAY BEACH PROJECT EXPENS	.00	.00	50,500.00	50,500.00	.0
10-58-90 LAND ACQUISITION	1,962.23	1,962.23	.00	( 1,962.23)	.0
10-58-95 LAND LEASE PAYMENT	.00	12,995.09	25,980.00	12,994.91	50.0
<b>TOTAL PARKS &amp; RECREATION</b>	<b>2,032.13</b>	<b>15,027.22</b>	<b>81,040.00</b>	<b>66,012.78</b>	<b>18.5</b>
<b><u>NON-DEPARTMENTAL EXPENDITURE</u></b>					
10-61-15 LIABILITY INSURANCE	.00	3,834.00	14,777.00	10,943.00	26.0
10-61-17 AUDIT FEES	.00	.00	4,740.00	4,740.00	.0
10-61-23 TREASURER'S FEES - MILL LEVY	11.24	11.24	4,500.00	4,488.76	.3
10-61-25 PUBLISHING EXPENSE	26.32	26.32	1,500.00	1,473.68	1.8
10-61-30 DUES & MEMBERSHIPS	.00	1,506.00	2,000.00	494.00	75.3
10-61-50 CAPITAL IMPROVEMENTS	.00	.00	75,000.00	75,000.00	.0
<b>TOTAL NON-DEPARTMENTAL EXPEN</b>	<b>37.56</b>	<b>5,377.56</b>	<b>102,517.00</b>	<b>97,139.44</b>	<b>5.3</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>70,412.84</b>	<b>163,765.25</b>	<b>1,335,750.00</b>	<b>1,171,984.75</b>	<b>12.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>4,202.89</b>	<b>( 15,273.92)</b>	<b>12,653.00</b>	<b>27,926.92</b>	<b>(120.7)</b>

TOWN OF FAIRPLAY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
20-44-10 COLORADO LOTTERY FUNDS	.00	.00	3,300.00	3,300.00	.0
TOTAL INTERGOVERNMENTAL REVE	.00	.00	3,300.00	3,300.00	.0
<u>INTEREST INCOME</u>					
20-48-50 INTEREST INCOME SAVINGS	1.12	2.24	9.00	6.76	24.9
TOTAL INTEREST INCOME	1.12	2.24	9.00	6.76	24.9
TOTAL FUND REVENUE	1.12	2.24	3,309.00	3,306.76	.1



TOWN OF FAIRPLAY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
20-73-03 BASEBALL FIELD IMPROVEMENTS	.00	.00	1,000.00	1,000.00	.0
20-73-10 COHEN PARK - IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL OPERATION EXPENSE</b>	<b>.00</b>	<b>.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>1.12</b>	<b>2.24</b>	<b>( 2,681.00)</b>	<b>( 2,693.24)</b>	<b>.1</b>

TOWN OF FAIRPLAY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

INTERNAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
32-47-20 DEPT RENTAL PAYMENTS	3,558.34	7,116.68	42,700.00	35,583.32	16.7
TOTAL REVENUE	3,558.34	7,116.68	42,700.00	35,583.32	16.7
TOTAL FUND REVENUE	3,558.34	7,116.68	42,700.00	35,583.32	16.7

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

INTERNAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 75</u>					
32-75-50 DEPRECIATION	.00	.00	3,000.00	3,000.00	.0
TOTAL DEPARTMENT 75	.00	.00	3,000.00	3,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
NET REVENUE OVER EXPENDITURES	3,558.34	7,116.68	39,700.00	32,583.32	17.9

TOWN OF FAIRPLAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>UTILITY REVENUES</b>					
50-43-05 POTABLE WATER	29,453.10	58,198.90	400,000.00	340,803.10	14.8
50-43-50 LATE CHARGES	392.50	768.16	3,000.00	2,233.84	25.5
50-43-60 LIEN REVENUE	.00	.00	1,431.00	1,431.00	.0
50-43-65 LIEN INTEREST REVENUE	.00	.00	5.00	5.00	.0
50-43-80 WATER FACILITY MAINTENANCE FEE	.00	121.82	500.00	378.18	24.4
<b>TOTAL UTILITY REVENUES</b>	<b>29,845.60</b>	<b>60,084.88</b>	<b>404,936.00</b>	<b>344,851.12</b>	<b>14.8</b>
<b>MISCELLANEOUS INCOME</b>					
50-46-05 WATER METERS, PRV, & PARTS	.00	.00	1,000.00	1,000.00	.0
50-46-10 PENALTY FOR NON-COMPLIANCE	40.00	80.00	480.00	400.00	16.7
50-46-25 INTEREST ON INVESTMENTS	63.41	131.81	220.00	88.39	59.8
50-46-45 FEMA PROJECT	.00	.00	375,000.00	375,000.00	.0
50-46-49 FAIRPLAY SANITATION FEES	.00	.00	142,329.00	142,329.00	.0
50-46-50 OTHER WATER REVENUE	.00	.00	100.00	100.00	.0
<b>TOTAL MISCELLANEOUS INCOME</b>	<b>103.41</b>	<b>211.61</b>	<b>519,129.00</b>	<b>518,917.39</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>29,949.01</b>	<b>60,296.49</b>	<b>924,065.00</b>	<b>863,768.51</b>	<b>8.5</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>EMPLOYEE EXPENSES</b>					
50-70-01 SALARIES	7,072.34	14,131.96	93,373.00	78,241.04	15.1
50-70-02 ICMA RC RETIREMENT	212.19	480.24	2,976.00	2,495.76	16.1
50-70-11 SS/MEDICARE EXPENSE	540.13	1,075.83	7,198.00	6,122.17	15.0
50-70-12 UNEMPLOYMENT EXPENSE	21.46	42.75	282.00	239.25	15.2
50-70-13 EMPLOYEE HEALTH INSURANCE	2,292.51	4,528.32	26,747.00	22,218.68	16.9
50-70-14 WORKER'S COMPENSATION	.00	812.50	813.00	.50	99.9
50-70-50 EDUCATION - WATER OPERATORS	.00	.00	3,000.00	3,000.00	.0
50-70-70 BOT SALARY	75.00	105.00	720.00	615.00	14.6
50-70-80 FSD EMPLOYEE EXPENSES	.00	.00	142,329.00	142,329.00	.0
<b>TOTAL EMPLOYEE EXPENSES</b>	<b>10,213.63</b>	<b>21,176.60</b>	<b>277,438.00</b>	<b>256,261.40</b>	<b>7.6</b>
<b>PLANT &amp; EQUIPMENT</b>					
50-71-03 WATER TREATMENT PLANT	46.24	46.24	35,000.00	34,953.76	.1
50-71-20 PUMPHOUSE EXPENSE	.00	.00	500.00	500.00	.0
50-71-30 CHEMICAL EXPENSE	.00	238.87	500.00	261.13	47.8
50-71-40 WATER TESTING EXPENSE	23.00	23.00	600.00	577.00	3.8
50-71-55 LEAKS AND REPAIRS	.00	.00	10,000.00	10,000.00	.0
50-71-60 TOOLS, & MAINTENANCE SUPPLIES	101.49	101.49	2,500.00	2,398.51	4.1
50-71-70 REPAIR & MAINTAIN EQUIPMENT	.00	71.79	7,000.00	6,928.21	1.0
50-71-80 GASOLINE & OIL	269.82	269.82	2,000.00	1,730.18	13.5
50-71-85 WATER TANKS	19.70	19.70	3,000.00	2,980.30	.7
50-71-87 VEHICLE RENTAL PAYMENT	696.00	1,392.00	8,352.00	6,960.00	16.7
50-71-90 DITCH MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
50-71-95 FEMA PROJECT	.00	.00	500,000.00	500,000.00	.0
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>1,156.25</b>	<b>2,162.91</b>	<b>570,452.00</b>	<b>568,289.09</b>	<b>.4</b>
<b>CONTRACTUAL FEES</b>					
50-72-03 ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
50-72-10 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
50-72-20 INSURANCE FEES	.00	2,556.00	9,851.00	7,295.00	26.0
50-72-30 MEMBERSHIP DUES	285.15	427.10	1,210.00	782.90	35.3
50-72-40 AUDITOR FEES	.00	.00	3,160.00	3,160.00	.0
<b>TOTAL CONTRACTUAL FEES</b>	<b>285.15</b>	<b>2,983.10</b>	<b>24,221.00</b>	<b>21,237.90</b>	<b>12.3</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
50-73-03 OFFICE EXPENSE	29.99	29.99	750.00	720.01	4.0
50-73-10 POSTAGE EXPENSE	131.88	278.82	2,000.00	1,721.08	14.0
50-73-20 TELEPHONE EXPENSE	98.04	199.68	1,500.00	1,300.32	13.3
50-73-30 PUBLISHING EXPENSE	.00	.00	400.00	400.00	.0
50-73-40 WATER METERS	.00	.00	1,000.00	1,000.00	.0
50-73-50 BANK/CREDIT FEES	114.04	239.76	2,100.00	1,860.24	11.4
50-73-60 COMPUTER/SOFTWARE/SUPPORT	2,112.90	2,332.65	7,500.00	5,167.35	31.1
50-73-80 SHOP UTILITIES	1,919.84	2,564.65	20,000.00	17,435.35	12.8
<b>TOTAL OPERATION EXPENSE</b>	<b>4,406.69</b>	<b>5,645.65</b>	<b>35,250.00</b>	<b>29,604.35</b>	<b>16.0</b>
<u>DEBT SERVICE ON REVENUE LOANS</u>					
50-75-02 REVENUE LOAN PAYMENT-PRINCIPA	15,218.60	15,218.60	14,900.00	( 318.60)	102.1
50-75-03 DEP OF LOCAL AFFAIRS-PRINCIPAL	.00	.00	5,459.00	5,459.00	.0
50-75-05 RURAL DEV. LOAN - PRINCIPAL	.00	1,000.00	2,000.00	1,000.00	50.0
50-75-10 REVENUE LOAN PAYMENT-INTEREST	.00	.00	419.00	419.00	.0
50-75-13 DEP OF LOCAL AFFAIRS-INTEREST	.00	.00	560.00	560.00	.0
50-75-15 RURAL DEV. LOAN - INTEREST	.00	1,788.37	3,566.00	1,777.63	50.2
<b>TOTAL DEBT SERVICE ON REVENUE</b>	<b>15,218.60</b>	<b>18,006.97</b>	<b>26,904.00</b>	<b>8,897.03</b>	<b>66.9</b>
<u>901 MAIN STREET</u>					
50-80-80 RENT 901 MAIN STREET	.00	.00	12,397.00	12,397.00	.0
<b>TOTAL 901 MAIN STREET</b>	<b>.00</b>	<b>.00</b>	<b>12,397.00</b>	<b>12,397.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>31,280.32</b>	<b>49,975.23</b>	<b>946,662.00</b>	<b>896,686.77</b>	<b>5.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,331.31)</b>	<b>10,321.26</b>	<b>( 22,597.00)</b>	<b>( 32,918.26)</b>	<b>45.7</b>

TOWN OF FAIRPLAY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY SANITATION-GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
60-48-05 AD VALOREM TAX	333.82	333.62	125,716.00	125,382.38	.3
60-48-10 SO TAX	186.11	186.11	15,000.00	14,813.89	1.2
<b>TOTAL SOURCE 48</b>	<b>519.73</b>	<b>519.73</b>	<b>140,716.00</b>	<b>140,196.27</b>	<b>.4</b>
<b>TOTAL FUND REVENUE</b>	<b>519.73</b>	<b>519.73</b>	<b>140,716.00</b>	<b>140,196.27</b>	<b>.4</b>

TOWN OF FAIRPLAY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY SANITATION-GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
60-75-02 GO BOND PAYMENT-PRINCIPAL	.00	.00	140,716.00	140,716.00	.0
TOTAL DEBT SERVICE	.00	.00	140,716.00	140,716.00	.0
TOTAL FUND EXPENDITURES	.00	.00	140,716.00	140,716.00	.0
NET REVENUE OVER EXPENDITURES	519.73	519.73	.00	( 519.73)	.0



TOWN OF FAIRPLAY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTEWATER REVENUES</u>					
61-43-05 WASTEWATER USER FEES	56,878.30	113,752.60	684,076.00	570,323.40	16.6
61-43-10 WASTEWATER USER FEES-LIEN COL	.00	.00	3,274.00	3,274.00	.0
61-43-20 WASTEWATER USE FEES-LIEN INTER	.00	.00	50.00	50.00	.0
61-43-60 LATE CHARGES	710.00	1,360.00	6,500.00	5,140.00	20.9
<b>TOTAL WASTEWATER REVENUES</b>	<b>57,586.30</b>	<b>115,112.60</b>	<b>693,900.00</b>	<b>578,787.40</b>	<b>16.6</b>
<u>MISCELLANEOUS REVENUE</u>					
61-46-10 INTEREST	969.01	2,041.51	7,500.00	5,458.49	27.2
61-46-20 MISCELLANEOUS REVENUE	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>969.01</b>	<b>2,041.51</b>	<b>9,500.00</b>	<b>7,458.49</b>	<b>21.5</b>
<b>TOTAL FUND REVENUE</b>	<b>58,555.31</b>	<b>117,154.11</b>	<b>703,400.00</b>	<b>586,245.89</b>	<b>16.7</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE EXPENSES</u>					
61-70-01 SALARIES	7,907.88	15,757.84	103,977.00	88,219.36	15.2
61-70-02 ICMA RC RETIREMENT	176.45	408.77	3,119.00	2,710.23	13.1
61-70-11 SS/MEDICARE EXPENSE	598.72	1,193.02	7,924.00	6,730.98	15.1
61-70-12 UNEMPLOYMENT EXPENSE	23.67	47.16	312.00	264.84	15.1
61-70-13 EMPLOYEE HEALTH INSURANCE	1,946.17	3,845.98	22,809.00	18,963.02	16.9
61-70-14 WORKER'S COMPENSATION	.00	3,038.50	3,038.00	( .50)	100.0
61-70-50 EDUCATION - WW OPERATORS	.00	.00	1,150.00	1,150.00	.0
<b>TOTAL EMPLOYEE EXPENSES</b>	<b>10,652.69</b>	<b>24,291.07</b>	<b>142,329.00</b>	<b>118,037.93</b>	<b>17.1</b>
<u>PLANT &amp; EQUIPMENT</u>					
61-71-03 COLLECTION SYSTEM MAINTENANC	.00	374.08	30,000.00	29,625.92	1.3
61-71-04 UTILITIES	6,053.80	8,525.85	50,000.00	41,474.35	17.1
61-71-10 DISCHARGE/PERMITS	.00	.00	3,000.00	3,000.00	.0
61-71-30 CHEMICAL & SUPPLIES EXPENSE	.00	.00	2,000.00	2,000.00	.0
61-71-40 TESTING EXPENSE	.00	164.00	5,000.00	4,836.00	3.3
61-71-50 SLUDGE REMOVAL	.00	.00	60,000.00	60,000.00	.0
61-71-55 REPAIRS & MAINTENANCE	2,425.17	2,001.93	25,000.00	22,998.07	8.0
61-71-87 TRASH	75.00	150.00	900.00	750.00	18.7
61-71-80 GASOLINE & OIL	269.84	269.84	1,500.00	1,230.16	18.0
61-71-85 VEHICLE EXPENSE	232.00	464.00	2,784.00	2,320.00	16.7
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>9,055.81</b>	<b>11,949.50</b>	<b>180,184.00</b>	<b>168,234.50</b>	<b>8.6</b>
<u>CONTRACTUAL FEES</u>					
61-72-03 ENGINEERING FEES	.00	.00	5,000.00	5,000.00	.0
61-72-10 LEGAL FEES	.00	.00	5,000.00	5,000.00	.0
61-72-20 INSURANCE FEES	.00	.00	7,100.00	7,100.00	.0
61-72-30 MEMBERSHIP DUES	275.00	275.00	700.00	425.00	38.3
61-72-40 AUDITOR FEES	.00	.00	4,250.00	4,250.00	.0
<b>TOTAL CONTRACTUAL FEES</b>	<b>275.00</b>	<b>275.00</b>	<b>22,050.00</b>	<b>21,775.00</b>	<b>1.3</b>

TOWN OF FAIRPLAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2017

FAIRPLAY SAN ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATION EXPENSE</u>					
61-73-03 OFFICE EXPENSE	29.99	29.99	1,000.00	970.01	3.0
61-73-05 MISCELLANEOUS	7.29	157.29	500.00	342.71	31.5
61-73-10 POSTAGE EXPENSE	131.89	278.94	2,400.00	2,121.06	11.6
61-73-20 TELEPHONE EXPENSE	156.28	313.31	2,100.00	1,786.69	14.9
61-73-30 PUBLISHING EXPENSE	.00	.00	500.00	500.00	.0
61-73-40 LOCATES	10.15	10.15	500.00	489.85	2.0
61-73-50 BANK/CREDIT CARD FEES	114.05	239.76	1,200.00	960.24	20.0
61-73-60 COMPUTER/SOFTWARE/SUPPORT	219.75	439.50	4,000.00	3,560.50	11.0
61-73-70 TREASURER FEES	10.01	10.01	5,000.00	4,989.99	.2
61-73-90 CONTINGENCY	.00	.00	24,000.00	24,000.00	.0
<b>TOTAL OPERATION EXPENSE</b>	<b>679.41</b>	<b>1,478.95</b>	<b>41,200.00</b>	<b>39,721.05</b>	<b>3.6</b>
<u>DEBT SERVICE</u>					
61-75-02 REVENUE BOND-INTEREST	.00	.00	152,838.00	152,838.00	.0
61-75-04 REVENUE BOND-PRINCIPAL	.00	.00	120,000.00	120,000.00	.0
<b>TOTAL DEBT SERVICE</b>	<b>.00</b>	<b>.00</b>	<b>272,838.00</b>	<b>272,838.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>20,662.91</b>	<b>37,994.52</b>	<b>658,601.00</b>	<b>620,606.48</b>	<b>5.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>37,882.40</b>	<b>79,159.59</b>	<b>44,799.00</b>	<b>( 34,360.59)</b>	<b>176.7</b>



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**TOWN OF FAIRPLAY**  
**TOWN PLANNER REPORT**

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2017-02

**STATUS REPORT**  
**SHIPPING/STORAGE CONTAINERS IN FAIRPLAY**

**STATUS OF SHIPPING CONTAINERS IN FAIRPLAY TOWN LIMITS**

1. Riverside Inn – 4 containers
  - a. Jan. 19, 2016 – Joel delivered notification letter to Derek.
  - b. Feb. 1, 2017 – Ron met with Stan and Derek to go over application procedure.
  - c. Application begun but not complete
  
2. South Park True Value – 5 containers
  - a. Jan. 19, 2016 – Joel delivered notification letter to the staff at the store.
  - b. Feb. 1, 2017 – Ron met with Trevor to go over application procedure.
  - c. Application begun but not complete
  
3. Calamity's Cabin – 1 container
  - a. Jan. 19, 2016 – Joel delivered notification letter to Linda.
  - b. Feb. 1, 2017 – Ron met with Linda to go over application procedure.
  - c. Application complete – hearing not yet scheduled.
  
4. Colorado Natural Gas – 1 container
  - a. Jan. 20, 2017 – Joel delivered notification letter to Matt.
  - b. Oct. 21, 2016 to Feb. 23, 2017 – Ron had phone and email correspondence with Jen and Gabe regarding the application procedure.
  - c. No further communication
  
5. Middle Fork RV Park – 1 container
  - a. Jan. 20, 2017 – Joel delivered notification letter to Dustin.
  - b. No further communication
  
6. First American Woodcrafters – 1 container
  - a. Jan. 19, 2017 – Joel delivered notification letter to Ray.
  - b. No further communication

Each of the 6 were notified by Joel by letter and given until April 30, 2017 to either apply for a Special Use Permit or to remove the container by that date.

*Prepared by:*  
Ron Newman  
Fairplay Town Planner

copy: Tina Darrah, Town Manager  
Joel Vice, Police Chief  
Lee Phillips, Town Attorney





## MEMORANDUM

**TO:** Mayor and Board of Trustees  
**FROM:** Tina Darrah, Town Clerk  
**RE:** Discussion Regarding Gold Panning in Town  
**DATE:** March 16, 2017

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This item is before you tonight for discussion and direction to staff. Staff is concerned that with the recent filming of the Gold Rush reality TV show in Fairplay we are going to see a real increase in the number of people requesting gold panning permits this summer. As a matter of fact, we are already receiving more requests than in previous years for information about panning in Fairplay and this week alone we had 5-6 families/groups that wanted permits to pan now. The Forest Service has also had a significant increase in phone calls and visitor traffic inquiring about gold panning. We have seen a small but steady increase in the number of permits sold over the last several years – last year we sold 364 weekly permits at \$5.00 each and 27 seasonal permits at \$35.00 each.

We have several environmental concerns, such as erosion of the river bank, taking of materials, holes being dug and not filled, trash, etc. Staff is planning to increase patrols of the area both with personnel and with the drone and to increase and improve the signage showing the allowed panning area.

We propose that the Board consider increasing the fees to \$5.00 per day, while continuing to offer a seasonal rate of \$50.00. We do not see a benefit in having a weekly rate. The majority of our permit holders are day users and from out of the area. The majority of seasonal permit holders are local to Park County or nearby communities.

We have spoken to both Park County, the Forest Service and the BLM, about their rules/requirements for gold panning. We are the only entity that has a designated area and permitting process - although the Forest Service does have regulations (discussed below).

I am including the language that currently exists in the code in regards to Gold Panning as there are a few changes that may need to be made to this language as well. Such as the fine amount and the share back to local merchants if they sell permits on our behalf. We have several merchants that sell these for the Town and to my knowledge we have never given anyone a percentage of those sales.

Another item of consideration would be how we define gold panning versus mining. Do you want to allow any materials to be removed (right now we allow up to one gallon), do you want to allow the use of picks and shovels (right now we allow both, the Forest Service allows only shovels to be used and only to move the surface area around, but does not allow any significant digging).

We are looking forward to a busy season and are trying to be as proactive as possible.



## CHAPTER 11 Streets, Sidewalks and Public Property

### **Sec. 11-2-70. Application of bond.**

If the applicant fails or refuses to perform the work required to restore the right-of-way or other place within a reasonable time after written notice by the Town of the work required, which notice shall set forth a time reasonable under all the circumstances, the Town may proceed to perform such work. Upon completion of the work, the Town shall determine the cost for such completion, and shall promptly provide written notice of the cost to the applicant and, if applicable, the surety. If the applicant posted a cash bond, the Town Clerk shall immediately apply the bond to the payment of the cost of completion, and shall thereupon release the excess, if any. If the applicant posted a performance bond or a license and permit bond, the applicant or his or her surety shall pay the cost of completion to the Town Clerk within thirty (30) days after the Town Clerk sends the written notice of the cost of completion.

(Ord. 7, 1984 §113; Ord. 11, 2002 §1)

### **Sec. 11-2-80. Violations.**

Knowingly violating or failing to comply with any of the provisions of this Article or conditions of the permit shall constitute a violation of this Article and shall be punishable as provided in the general penalty provisions of this Code. It is also unlawful for any person to remove any safety warnings or barricades emplaced pursuant to this Article.

(Ord. 7, 1984 §113; Ord. 11, 2002 §1)

## **ARTICLE III Gold Panning**

### Sec. 11-3-10. Boundaries for panning.

### Sec. 11-3-20. Panning equipment allowed.

### Sec. 11-3-30. Removal of materials.

### Sec. 11-3-40. Improvements to be undamaged.

### Sec. 11-3-50. Permit required.

### Sec. 11-3-60. Penalty.

### **Sec. 11-3-10. Boundaries for panning.**

Gold panning shall be allowed on Town property only on the north side of the Middle Fork of the South Platte River and only below a point twenty (20) feet downstream from the footbridge erected over the spillway. The point below which gold panning will be allowed will be designated by signs.

(Ord. 2, 1991 §1; Ord. 5, 1993 §1; Ord. 11, 2002 §1)

### **Sec. 11-3-20. Panning equipment allowed.**

Panning shall be limited to individual persons using hand tools consisting of a pick, a shovel and a gold pan, and to gravity flow sluices. All other mechanical, electrical or hand-pump sluice devices are prohibited and shall be subject to confiscation by the Town if found on or within the boundaries of the river-bottom property of the Town.

## CHAPTER 11 Streets, Sidewalks and Public Property

(Ord. 2, 1991 §2; Ord. 11, 2002 §1)

### **Sec. 11-3-30. Removal of materials.**

No rocks or earth may be removed from the site, except those materials which the individual believes to contain gold. In no event shall material quantities in excess of one (1) gallon be removed from the site.

(Ord. 2, 1991 §3; Ord. 11, 2002 §1)

### **Sec. 11-3-40. Improvements to be undamaged.**

Improvements have been made to the Fairplay Reservoir and Beach Project which include the altered river channel or spillway, a footbridge over the altered river channel, the dam structure, leveling and grading of the old river channel, the picnic area, the fishing dock, paved pathways and the road. Panning shall be conducted in such a manner as to leave all improvements intact and untouched.

(Ord. 2, 1991 §4; Ord. 11, 2002 §1)

### **Sec. 11-3-50. Permit required.**

No panning shall occur absent a duly authorized permit. Permits shall not be issued without the full and timely payment of the permit fee established from time to time by the Board of Trustees. Merchants who are authorized by the Town to sell permits may retain up to one-half (½) of the daily permit fee per permit sold.

(Ord. 2, 1991 §5; Ord. 8, 1996 §1; Ord. 4, 2001 §1; Ord. 11, 2002 §1)

### **Sec. 11-3-60. Penalty.**

Anyone found violating this Article shall be subject to a fine as set forth in the general penalty provisions of this Code. Any equipment or other property utilized for mining or panning on Town property and not authorized by this Article shall be subject to confiscation. Any person convicted of violating this Article upon an express finding by the trier of fact that such violation involved the use of mechanical or hydraulic means for extracting, panning or mining, or any person convicted of violating this Article upon an express finding by the trier of fact that such violation impaired or damaged improvements owned by the Town, shall be punished by a minimum fine of one hundred dollars (\$100.00), and no portion of such minimum fine may be suspended. Restitution shall also be made to the Town for all damage to Town-owned property.

(Ord. 2, 1991 §6; Ord. 8, 1996 §2; Ord. 11, 2002 §1)

## **ARTICLE IV Fairplay Reservoir**

Sec. 11-4-10. General.

Sec. 11-4-20. Fishing.

Sec. 11-4-30. Boating prohibited.

Sec. 11-4-40. Swimming prohibited.

Sec. 11-4-50. Fires.

Sec. 11-4-60. Camping.

Sec. 11-4-70. Trash.



## MEMORANDUM

**TO:** Mayor and Board of Trustees  
Tina Darrah, Town Administrator

**FROM:** Vaughn Mead, Public Works Director

**RE:** Public Works Staffing

**DATE:** March 16, 2017

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December 1, 2014 we took over management of the Fairplay Sanitation District. Butch and I spent several hours a day getting the sanitation plant back up to standards. After the initial work, to keep this plant in optimal working condition it took three to four hours per day and more if the director could afford to let me use the extra time to work on the sanitation plant. When I was promoted to Public Works Director my work load and responsibilities no longer allowed me to spend this time on plant maintenance. Both Ray and Kat will be getting licensed in both water and waste water treatment in the next three months, this will help with the work load required to maintain the sanitation plant. Unfortunately the demand for other town business doesn't leave any one employee to be dedicated three to four hours required daily.

With the expansion of town beautification and flower pots, what would have taken one and a half to two hours last year will now take up to four hours not including public restrooms and town trash cans. In the last couple of years the town has seen an explosion of noxious weeds along our road ways. Getting these weeds under control and eventually eradicated will consume a large percentage of our man hours. One of my staff will be dedicated to these town beautification tasks when we are not working on town events.

We are going to be implementing our road and drainage master plan this summer, this will include more drain pans on some of the town's steeper roads. We may also be overlaying our most deteriorated streets as well as repairing potholes as per cold mix manufacturer's instructions. Public Works should also be overseeing the grading of

shoulders along town streets, and cleaning up drainage ditches and culverts to facilitate better drainage and avoid standing water on roadways. The newly purchased lot between the bank and the town hall will also require a great deal of time to prepare for parking spaces.

Parks and Receptions will include the baseball fields, Cohen Park and eventually the River Park. The ball fields require two full days of maintenance per week with watering, mowing the outfield and dragging the infield. Cohen Park will be getting some ADA and safety upgrades this summer and require more maintenance than in the past. Because of the size of the River Park it is unknown what kind of personnel demands it will require once built. I am expecting that it will be open year around and we will need additional staffing for that.

Since the show Gold Rush has come to the Town of Fairplay, Town is concerned about gold panning in the River Park area. This may become a constant monitoring job for us to make sure permit holders are abiding by the rules and policing up after themselves and non-permit holders are not poaching the gold panning area.

All of this illustrates our need for a fifth employee. I know that this has been discussed numerous times and both Butch and I have been resistant to hiring additional staff, but after a full year in the position, I definitely see the need. I am sorry that I am bringing this up outside of the budget year, but I am very concerned about the load on my current staff as we head into the summer season.

The staff person would cost an additional \$20,000 for 2017 (above what was budgeted for a part-time seasonal person). This is with an anticipated salary in the low \$30's with benefits. We had budgeted just below \$7,000 for a seasonal employee this year.

While we could get by this year without, at some point, an additional vehicle would be required for spring, summer and fall work. I think that a midsize pick up would fit our needs and cost between \$8-10k. Winter plowing would not be a problem as we have two pieces of heavy equipment that can be utilized for that purpose.

This additional person would allow public works staff to be dedicated as follows:

- 1) Public Works Director
- 2) Crew Chief – Water Operator
- 3) Wastewater Operator
- 4) Building Official
- 5) Parks and Recreation Laborer

Note that all jobs in Public Works include building and grounds maintenance, operation of equipment, and routine laborer tasks.

## MONTHLY STAFF REPORT

### Wastewater Treatment Plant Performance February 2017

Influent flow: Treatment Plant Design flow 0.3 MGD

Average Flow 0.10 MGD % Capacity 33%

Maximum Flow 0.15 MGD % Capacity 50%

#### BOD

Influent 269 mg/l Effluent 2 mg/l %Removal 99.993%

#### Suspended Solids

Influent 223 mg/l Effluent 6 mg/l %Removal 99.98%

#### Ammonia

Influent 36.66 Effluent .09 mg/l % Removal 99.998%

#### E.coli

Limit: 2,000 Average Geometric mean/ 4,000 Maximum Geometric Mean

Colonies Effluent 37 Colonies % Removal 99.981%

### Waste Water system

Wastewater plant ran exceptionally well this month.

### Water System

Staff continues to maintain a 0.20 chlorine residual at the end of the system as required by the State. We will continue to work on improving our SCADA system through this year.

### Public Works

I met with Tom Scott from High Country Engineering on February 24. We drove all of the town roadways and set priorities for repairs. His recommendations will help this spring and in the future on keeping streets and drainage systems in good conditions. While researching the IBC and IRC, we found some issues with implementing the 2012 codes as written. We will be doing more research to alleviate these issues.

I have attached my work plan for 2017 and I am including a brief update on those items that I have started work on. Those items with no comment are ones that I haven't started to work on yet.

## Public Works Special Projects/Work Plan 2017

- Act as project manager for FEMA projects – beach dredging, beach road and the water plant reservoir.
  - ✓ With the help of High Country Engineering and Frank Just our repair plans and estimates have been submitted to the State Office of Emergency Management and are awaiting approval.
- Complete 8<sup>th</sup> Street Drainage Project.
  - ✓ 8<sup>th</sup> Street Drainage has been set as a high priority and we hope that work will begin as soon as the winter season is over. We are getting the bid process together.
- Continue to work on general clean-up of Town owned properties and rights-of ways.
  - ✓ As soon as we are confident that we won't be plowing anymore this season we will start with our annual street sweeping of town sidewalks and roadways. Cemetery cleanup will be on May 20<sup>th</sup>. Town cleanup will start on June 2<sup>nd</sup> and end on June 4<sup>th</sup>.
- Prepare written job descriptions for PW staff in the approved format. Make recommendation, with appropriate back-up, for any new position/changes to current staffing.
  - ✓ Job Descriptions are complete and give more specific details about each crew member's duties and education and licensing requirements.
  - ✓ I have submitted a memo for consideration of hiring a 5<sup>th</sup> Public Works Crew member
- Research ditch easement and create maintenance plan/program.
- Begin work on comprehensive public works capital improvement plan to include all town owned buildings and properties, vehicles, and equipment.
- Complete Public Works Manual addressing internal operations as well as creating standards for street, sidewalks, parking lots, parks, etc.
  - ✓ I estimate that I am half finished writing SOP's for all aspects of Public Works duties. This will include our Streets and Drainage Master Plan.
- Keep informed of all developments with the two approved marijuana retail/cultivation facilities within the Sanitation District. Monitor for compliance with applicable sanitation rules and reg's.
  - ✓ Wise Cannabis has not yet finished their grow operation side of the business.
  - ✓ The proposed grow operation at the Fairplay Mobile Home Park has been licensed and zoned but has not been built.
- Contract for and oversee electrical upgrades on 5<sup>th</sup> Street.
  - ✓ I am awaiting an update from Xcel Energy on start date.
- Install two new fire hydrants per 2016 budget.
  - ✓ I am estimating these to be installed near the end of May.
- Comply with cross-connection/back flow prevention regulations as implemented by CDPHE.
  - ✓ We did start the cross-connection/backflow prevention program.

- ✓ Kat will be getting licensed on April 7<sup>th</sup> so we can take over the testing procedures.
- Work with appropriate agencies regarding the Clinic Building Siding replacement.
- Participate in the River Park Planning Process.
- Participate in the Town Hall/Visitor Center Planning Process. Act as Project Manager if Visitor Center Project is approved.
- Schedule training for staff to receive “D” licenses/certificates in water and wastewater in 2017.
  - ✓ Ray will be getting his “D” and “1” licenses for wastewater treatment and collection this testing cycle (May – June) pending approval of application from OCPO.
  - ✓ Kat will be getting her “D” and “1” licenses for water treatment and distribution this test cycle (May – June) pending approval of application from OCPO.
- Continue to provide training opportunities for the Building Inspector and monitor licensing levels to keep compliant and up-to-date.
  - ✓ Gerrits will be renewing his Building Inspector’s license on March 31<sup>st</sup>.
- Complete SCADA installation at the water plant.
  - ✓ I have had a meeting with Joseph Kleffner from CRWA Energy Program. He is working with Xcel Energy to possibly get a 480V transformer near our water plant at no cost to us and rebates on any VFD we install at water plant.
- Complete sludge removal.
  - ✓ Sludge removal is scheduled to start in the first week of April, weather permitting.
- Continue ADA Upgrades at Cohen Park.
- Create, in conjunction with High Country Engineering, a Master Plan for Street Maintenance and Drainage.
  - ✓ The first phase has been completed and priorities are being determined. We plan to schedule a work session with board to go through the report and determine next steps.
- Obtain Level “C” Wastewater certification.
  - ✓ I will be getting my “C” in wastewater treatment this test cycle (May – June) pending approval of application from OCPO.
- Paint Town Hall Deck
- Build and install remaining thirty four flower basket.
  - ✓ Flower pots are being built and will be finished by mid-April.







# BRECKENRIDGE

## CIRSA 2017 ANNUAL MEETING

Tuesday  
June 20, 2017

10:00 a.m. - 11:30 p.m.  
Breckenridge Ballroom  
120 Valley Mall, Breckenridge, CO 80424  
http://www.cirsa.com

### AGENDA



#### ELECTED OFFICIALS TRAINING 10:00 a.m. - 11:30 p.m.

**Tami Tanoue**  
*General Counsel/  
Deputy Executive  
Director*

Tami Tanoue will be doing her popular elected officials' training, focusing on maximizing your effectiveness while minimizing your liability. If you haven't heard Tami speak on this topic recently, or would just like a refresher, this session's for you!

#### LUNCH 11:30 a.m. - 12:30 p.m.



#### GENERAL MEMBERSHIP MEETING 12:30 - 2:00 p.m.

**Terrell Davis**  
*Former Denver Bronco  
and NFL Hall of Fame  
Inductee*

**Building Trust** - Whether you're a manager or a team member, we all have trust building challenges. NFL players have a set of behaviors they use to build trust with their teammates and their coaches. Those strategies can work just as effectively in local government to build trust between entity employees, elected officials, and constituents.



#### SAFETY FORUM 2:30 - 4:00 p.m.

**Joshua Wilson**  
*Sr. Risk Control  
Consultant*

**Digital Toxicity: How Digital Technologies are Leaving Their Mark** - From smartphones to social media, our lives are full of screens. We wake up to them, we come home to them, and we carry them around in our pockets all day. Perhaps it's not surprising that experts are warning this constant exposure could be damaging our health.

CIRSA members are welcome to attend any or all sessions.

We encourage you to take advantage of the CIRSA TRAVEL REIMBURSEMENT PROGRAM.

If you have any questions, please contact the  
Membership Services Department at 800-228-7136

To RSVP please click here and enter your CIRSA user name and password.

[CLICK HERE](#)

